

Moravian Meadows Association
Board Meeting/Fern Hill
November 13, 2023
5:00 p.m.

ATTENDEES

Members In attendance: Ed Mroz, Gerard Kulka, Dolores Hayes, Jim Dishman, Michelle Parnell, Rick Doyle, and Patricia Minch.

CALL TO ORDER

Ed made motion to open meeting at 5:00 p.m., motion was 2nd by Dolores Hayes and carried with all in favor.

REPORTS

Gerard: New work orders have slowed down. They are pretty much caught up on this year's work orders. Discussion on new bulletin board installed at end of median by gatehouse. If needed, a second bulletin board could be placed on back of current one with cement slab underneath for convenience of viewing. Nancy Perry volunteered to be responsible for keeping information updated. Michelle has approved notice for "lock box" ready to be posted on bulletin board.

Jim: Brief discussion on gutter project for units.

Rick: Discussion on status of open work orders for tucking and bricking. M&M scheduled to complete the work. Rick will check with M&M on date for completion of projects.

Dolores: Significant increase in electric bill last month. Dolores will contact DTE to inquire about the increase in usage reported on bill.

Review and discussion on individual line items in current budget. Projections and recommendations were made for 2024 budget.

Restructure of Building Maintenance account to allow for more detailed accountability. New line item: Major Building Repair/Paint #465.

Pat: In process of updating Designated Voter binder. Will update trash/recycle information in welcome packet.

Michelle:

Job description will need to be reviewed and updated for Michelle's position. Committee has been working on Work Order Chart and will give presentation at future meeting.

Ed: Holiday lighting is scheduled for Tuesday, November 21st 6:00 p.m. – 7:30 p.m. Dolores will order refreshments. Discussion regarding the glare from the lighting on approach to entrance. Will look into solutions available.

Ed made motion to close meeting. Gerard 2nd the motion and with full support, meeting adjourned at 7:35 p.m.

Next meeting scheduled for Monday, December 18, 2023 at 5:00 p.m.